

CONFIDENTIAL

3 April 1981

Excerpts from ODP Staff Meeting 3 April 1981 (U)

1. Mr. Bruce C. Clarke, D/NFAC, has announced his retirement. His replacement will be the DDO, Mr. John McMahon. (U)

2. To reduce the demands placed on NFAC's analysts, the Director has instructed the Office of Public Affairs to end the practice of presenting background briefings to members of the press. (U)

25X1 3. [] has been designated as Chief of the new Building Planning Staff tasked to develop requirements and plans for a possible new building adjacent to the Headquarters Building. (U)

4. The FY-83 budget for the DDA will be reviewed with the Comptroller on 10 April. (U)

25X1 5. The DCI Security Committee, previously chaired by the Director of Security, has been moved to the Intelligence Community Staff. [] has been designated Acting Chairman. (U)

6. The new DD/OIS is to be [] formerly Admin Officer, NFAC. He replaces [] a career personnel officer who has returned to OPPPM to be Chief, PMCD. (U)

25X1
25X1

25X1 7. The SSA/DDA, [] is investigating the possibility of getting the Agency online with an airline service. He has asked ODP to help him assess the risks involved. (U)

8. There is a vacancy notice circulating for the position of Deputy Information Handling Systems Architect at the super-grade level. Deadline for nominations is 13 April. (U)

9. PMCD's audit of SPD will start on Monday, 6 April. (U)

15. Attached is a copy of our weekly report to the DDA and excerpts from the ODP Division/Staff weekly reports. (U)



25X1

Att: a/s

This Document becomes UNCLASSIFIED
when separated from attachment.

CONFIDENTIAL

ODP 81-427
2 April 1981

MEMORANDUM FOR: Deputy Director for Administration

FROM: Bruce T. Johnson
Director of Data Processing

SUBJECT: ODP Report for Week Ending 1 April 1981

ADP Procurement Seminar

The final running for this fiscal year of the ADP Procurement Seminar was held on 30-31 March at the Government Sales Consultants, Inc. facility in Annandale. Approximately 30 students attended. []

Xerox Capabilities Briefing

A Xerox Capabilities Briefing was held on 27 March in Headquarters. This briefing provided about 50 Agency attendees the opportunity to meet senior Xerox sales and engineering representatives and to have many questions answered about ETHERNET and Xerox initiatives in office automation. []

Computer Services Out on 31 March

As a result of an unscheduled power outage at 0815 hrs. on 31 March, all ODP systems in the [] and the [] lost both VEPCO and UPS (Uninterruptible Power Supply) power. The better part of the day shift was spent in repairing equipment and recovering data sets that had been damaged. Prime shift service to all ODP users was essentially unavailable. We await the outcome of an investigation by the Office of Logistics and ourselves as to the cause of the failure. []

[]
Bruce T. Johnson

CONFIDENTIAL

2 April 1981

Excerpts of ODP Div/Staff Report for Week of
26 March - 1 April 1981 (U)

Management (U)

Outstanding Advances. As of 1 April, 34 advances remain outstanding, none of which are delinquent. (U) []

25X1

External Procurement Actions. ODP concurred on three external procurement actions: two Delta Data 7260T terminals for ICS Registry, two Delta Data 7260T terminals and one Design 100 printer for OL, and an Array Processor System from Sperry Univac for ORD. The Delta Data terminals will be placed on ODP property records and will be supported by ODP. The Array Processor System is to replace an existing Varian minicomputer and a Floating Point System, Inc. (FPS) array processor. (C) []

25X1

IG Tour of Computer Centers. Four members of the Office of Inspector General (OIG) were afforded a tour and briefing by [] of Operations Division on the security in the [] and Special Centers and Room 1D16. This was at OIG's request during their review of the ODP Area Security Officer position. (U) []

25X1

25X1

25X1

Applications (U)

Support to OGSR. CARTDEV (Development of New Cartographic Programs). Chief, B Division was briefed on Carto-Graphic Division/OGSR facilities and ADP plans. The Chief, Carto-Graphic Div. asked to have their FY-81 contribution to the IBM contract (\$35,000) de-obligated since a new analyst would not be on the project until FY-82. (U) []

25X1

ETECS (Electronic Text Editing and Composing System) The Bi-Sync data link was tested 17 and 20 March. SCRIPT files were converted to ETECS format and transmitted over the data link with only one minor format problem. SPD/ODP will work on this problem during the next week. (U) []

25X1

P&PD Support. Work is underway to copy WANG word processor output onto an IBM-compatible tape using a MITRON device. The tape will be used to input the data to VM for transmission to ETECS. Record length problems are being addressed by representatives of MITRON. (U) []

25X1

Support to OF. ACIS (Automated Compensation and Information Systems). The new payroll system project team was organized this week. The team members are: [] C Division and Project Leader; [] Orientation meetings were held, project methodology decided, and tasking allocated for: 1) the Functional Requirements Document, 2) the Project Development Plan, 3) the Interface Control Documents, and 4) the Master Data Elements List. (U) []

25X1

25X1

25X1

25X1

CONFIDENTIAL

CONFIDENTIAL

25X1

Personnel. [] returned for his third Co-op period
with A Division. He can be reached at 2D0105, Hq., ext. [] (U)

25X1

CONFIDENTIAL